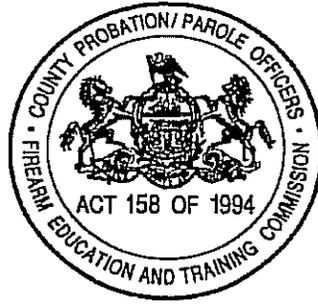


**Members:**

Larry J. Straitiff, Chairman  
Hon. Richard P. Campbell  
Jon E. Clark  
Marshall R. Davis  
Hon. Jolene Grubb Kopriva  
William R. Erickson, Jr.  
R. Scott Schlechter  
Keith B. Snyder  
Hon. William F. Ward  
(Vacant)



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June 23, 1998

A meeting of the County Probation and Parole Officer's Firearm Education and Training Commission was held at the Atherton Hotel in State College, PA and convened at 1:15 p.m. on June 23, 1998. The following members were present:

Chester A. Kope, Executive Director	R. Scott Schlechter
Larry Straitiff, Chairman	Keith B. Snyder
Hon. Richard P. Campbell	Ronald E. Copenhaver, Administrative Advisor
Jon E. Clark	K. Scott Roy, Legal Advisor
Marshall R. Davis	Paula Vitz, Governor's Office
William R. Erickson, Jr.	Hon. William F. Ward

- I. Chairman Straitiff called the meeting to order. Chairman Straitiff announced that Commissioner Kopriva regretfully indicated that she is going to tender her resignation. New member Keith B. Snyder from the Juvenile Court Judges Commission was welcomed by Chairman Straitiff. Chairman Straitiff requested that a motion be made to accept the minutes from the April 21, 1998 meeting. Commissioner Ward made a comment regarding the clerical position comment on page 3. He informed the Commission that the Parole Board had included a request for a position in its rebudget to increase the staff compliment.

**MOTION:** A motion was made by Commissioner Campbell to accept the minutes of April 21, 1998. Commissioner Schlechter seconded the motion. A vote was taken and the minutes were unanimously approved by the Commission.

**II. EXECUTIVE DIRECTOR'S UPDATE**

Mr. Kope gave a report on the May, June and July training classes. He gave the Commissioners a copy of the May and June Certification List as well as the May and June Student Evaluations. Commissioner Straitiff expressed concern about the lowest written score which was 84%. Commissioner Clark felt that people were taking these classes more seriously and this was not an issue. There was also a discussion about the people who failed the training classes.

There was a discussion regarding the possibility of leasing buildings at Fort Indiantown Gap for training facilities. Mr. Kope said Mr. Terry Davis, Dauphin County Chief, told him the Commission could lease buildings from Fort Indiantown Gap. Mr. Kope also said Mr. Terry Davis told him that Work Release people would be made available to do all the work. Chairman Straitiff directed the Executive Director to investigate and report back on any cost estimates or whatever he thinks might be involved with it.

Mr. Kope gave the Commission a copy of a document called "Range Qualification Penalty Points. There was a discussion and the Commissioners made some changes to the text of the document.

**MOTION:** Commissioner Davis made a motion to adopt the Range Qualification Penalty Points document as a policy. Commissioner Ward seconded the motion. A vote was taken and the motion was unanimously approved by the Commission.

### **III. UNFINISHED BUSINESS**

There was a very lengthy discussion regarding Commissioner Schlechter's memorandum justifying the continuance of the Waiver Process. Chairman Straitiff requested a motion relative to the Waiver Process.

**MOTION:** Commissioner Schlechter made a motion that the Commission resurrect the waiver process for those counties which the Commission deems are adequately trained and meets Commission requirements.

Commissioner Davis suggested that this matter be tabled until Commissioner Schlechter could put a written motion together. Commissioner Clark questioned whether or not the Commission wanted to change the current policy. Commissioner Schlechter withdrew his motion.

**MOTION:** Commissioner Clark made a motion to continue the Commission policy of not granting waivers. Commissioner Campbell seconded the motion. A vote was taken and there were two no votes, one abstention and four yes votes. The motion was approved.

Train the Trainer was the next issue discussed. Commissioner Schlechter talked about a video tape. Commissioner Clark discussed the booklet progress. The name of the course is to be Administration of a Firearm Program For County Probation and Parole Agencies in Pennsylvania. Commissioner Clark outlined the course format.

There was also a discussion about the November Commission meeting. It will be held in Clarks Summit and last a day and a half.

The Commission discussed video taping Mr. Scott Roy's training presentation. Ms. Vitz said she would see what she could do.

A request was made for the Commission to purchase red hats and shirts for instructors for safety reasons. There was a discussion regarding the safety purpose.

**MOTION:** Commissioner Campbell made a motion to approve the request to purchase red hats and shirts for safety purposes. Commissioner Erickson seconded the motion. The motion carried with no opposition.

Mr. Kope requested approval to purchase a cell phone.

**MOTION:** Commissioner Davis made a motion to purchase a cell phone for the Executive Director. Commissioner Ward seconded the motion. A vote was taken and the motion was unanimously approved by the Commission.

There was a discussion regarding the thirty day deadline to submit reimbursement forms. Mr. Kope was directed to send out a letter to the chiefs reminding them about the thirty day deadline. He was also asked to remind people to bring practice rounds to training and explain the penalty points policy.

#### **IV. COMMITTEE REPORTS**

##### **A. CIRRICULUM**

Nothing to report.

##### **B. POLICY**

Chairman Straitiff and Commissioner Davis discussed the draft policy they developed. After they incorporate the Commission's recommended changes, they will finalize the draft policy with Mr. Roy and submit it for a vote at the next meeting.

##### **C. FINANCE**

Mr. Kope reviewed the latest financial report with the Commissioners. The report disclosed a balance of \$350,000. Mr. Kope informed the Commissioners that this does not include the expenses for the last two trainings.

#### **V. NEW BUSINESS**

Mr. Kope was directed to send a letter out to the County Chiefs and President Judges telling them that as of June 5<sup>th</sup> the following individuals either completed the waiver or basic training. Commissioner Straitiff remarked that the statute requires a yearly notice to judges.

Commissioner Straitiff thanked Commissioner Campbell for serving on the Commission and informed Commission members that this would be Commissioner Campbell's last meeting.

**VI. LEGAL ISSUES**

There were no legal issues.

**VII. PUBLIC COMMENT AND QUESTIONS**

There was no public comment and questions.

**VIII. ADJOURN THE MEETING**

There being no further business a motion was made by Commissioner Straitiff to adjourn the meeting. Commissioner Clark seconded the motion and the meeting was adjourned.