



October 17, 2008

A regular meeting of the County Probation and Parole Officer's Firearm Education and Training Commission convened at 12:54 p.m. on October 1, 2008 at the Toftrees Resort, One Country Club Lane, State College, PA. The following Commissioners (*) and other individuals were present:

R. Scott Schlechter, Commission Chairman*
Robert L. Repard, Commission Vice Chairman*
Keith Graybill, Commissioner*
Honorable Thomas Kistler, Commissioner*
P. Beth Dombrowsky, Commissioner*

Michelle Beaver, Commissioner*
Todd Burns, Executive Director
Diane Schaeffer (Secretary)
Linda Laub, (Advisor)
Gary Holland (Advisor)

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Following a call to order and the Pledge of Allegiance Chairman Schlechter opened the meeting and welcomed all in attendance.

2. REVIEW AND APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

MOTION 0810.01: A motion was made by Commissioner Dombrowsky to accept the minutes from the July 22, 2008 meeting. Commissioner Graybill seconded the motion and it was passed by a unanimous voice vote.

3. ANNOUNCEMENTS

Chairman Schlechter:

- NONE

Executive Director Burns:

- Chief R. Mertz of Franklin County has retired and Mr. D. Hoover is the acting replacement.
- Mr. Burns informed the Commission that Ms. Angela Sweigart has been begun working as the new Commission Administrative Officer. Ms. Sweigart has been sitting in on all recent committee meetings. Due to training commitments Ms. Sweigart could not attend today's meeting. Ms. Sweigart will be at the next scheduled Commission meeting in November.

- ❑ There have been three Basic trainings conducted since the July Commission meeting. A total of 80 students were trained at these classes. There were six failures to qualify.
- ❑ Ms. Jamie Beyerle, a member of the 2008 U.S. Olympic Shooting Team, stopped by and visited with the 52nd Basic Firearm Training class, Section B, before their qualification. Her picture will appear in the October newsletter.
- ❑ Mr. Burns attended the *Criminal Justice Training Coordinators Working Group* forum on August 5, 2008. This appears to be a very useful forum for the Commission to participate in.

4. UNFINISHED (OLD) BUSINESS:

REGULATION UPDATE: Linda Laub

- ❑ Policy Committee members attended a meeting on September 8, 2008 to determine what course to take regarding the Independent Regulatory Review Commission's (IRRC) comments of the proposed commission regulations. The Policy Committee recommended that appropriate amendments be made to the regulations and that they be submitted to IRRC as final.

MOTION 0810.02: Commissioner Kistler made a motion to make the recommended Policy Committee changes to the proposed regulations. The regulations will then be put in final form for submission to the IRRC. Commissioner Repard seconded the motion and it was passed by a unanimous voice vote.

- ❑ Review and update of the SIMUNITION® Intergovernmental Agreement.

MOTION 0810.03: Commissioner Kistler made a motion to accept the changes to the SIMUNITION® Intergovernmental Agreement pending the discussed changes to paragraph 11 (ii). Commissioner Dombrowsky seconded the motion and it was passed by a unanimous voice vote.

1:32pm Linda Laub had to depart the Commission Meeting.

5. REPORTS OF OFFICERS AND STANDING COMMITTEES:

Chairman Schlechter: NONE

Executive Director Burns:

- ❑ The financial update was presented. There is currently a balance of \$1,031,084.00.

- ❑ There has been no progress with the upgrades to the Firearm Commission Training Management System (FCTMS).
- ❑ There is no update with filling the commission vacancy left by former Commissioner Janet Lewis.
- ❑ Results of a survey to determine which Counties have mandatory carry were discussed.

CURRICULUM SUB-COMMITTEE:

- ❑ Mr. Robert Repard, presented several issues to the Commission members.
- ✓ Mr. Repard met with other members of the Curriculum Committee on September 23, 2008 in State College, PA to discuss and review modifications to Course 2 “Critical Incident Report Writing.” The modified Course 2 will be run as a pilot training by Mr. Michael Guido and administered to the Cumberland County Probation Department.

MOTION 0810.04: Commissioner Kistler made a motion authorizing the Cumberland County Probation Department to attend a pilot Course 2, Critical Incident Report Writing, on or around November 5, 2008. This course will satisfy the 2008 In-Service training requirement for those officers in attendance. Motion seconded by Commissioner Repard. Motion was passed by a unanimous voice vote.

6. REPORTS OF AD HOC COMMITTEES

- ❑ **SAFETY:** The Safety Committee will be conducting a meeting on October 16, 2008 at 11:00am in Towanda, PA.
- ❑ **FISCAL**
 - ✓ Commissioner Graybill reported on the Fiscal Committee meeting held on September 4, 2008 in Harrisburg. Committee members discussed various proposals for decreasing spending and increasing revenues. Additionally, it was decided that members of the Fiscal Committee should meet with representatives of the Administrative Office of Pennsylvania Courts (AOPC) to inquire on the collection process of the Commission’s funds.

MOTION 0810.05: Commissioner Repard made a motion to discontinue ammunition reimbursements to counties for their officers’ participation in the Basic Firearms Training Academies (Course 1), annual requalifications, and Officer Survival Mindset, Cover and Concealment, and Immediate Action Drills (Course 3) effective January 1, 2010. Motion was seconded by Commissioner Beaver. Motion passed by a unanimous voice vote.

- ✓ 2009 Meeting Dates (Tabled until November 2008 Commission Meeting).

6. NEW BUSINESS

- Request for approval of applicant to become a Commission Certified Firearms Instructor - Range:
 - ✓ Nichols T. Kuchcinski – Erie County Adult Probation

MOTION 0810.06: Commissioner Repard made a motion to accept and approve Officer Nichols Kuchcinski as a Commission Certified Firearms Instructor - Range. Motion was seconded by Commissioner Kistler. Motion passed by a unanimous voice vote.

- Request for renewal of Certified Firearm Instructor (Range) certification of Officers.
 - ✓ Lester Custer – Somerset County

MOTION 0810.07: Commissioner Kistler made a motion to accept and approve the renewal of Officer Lester Custer as a Commission Certified Firearms Instructor. Motion was seconded by Commissioner Repard. Motion passed by a unanimous voice vote.

- ✓ Troy Freeman – Tioga County

MOTION 0810.08: Commissioner Graybill made a motion to accept and approve the renewal of Officer Troy Freeman as a Commission Certified Firearms Instructor. Motion was seconded by Commissioner Kistler. Motion passed by a unanimous voice vote. (*Commissioner Repard abstained from vote*)

- ✓ Michael Hayes – Schuylkill County Probation

MOTION 0810.09: Commissioner Dombrowsky made a motion to accept and approve Officer Michael Hayes as a Commission Certified Firearms Instructor. Motion was seconded by Commissioner Kistler. Motion passed by a unanimous voice vote.

- ✓ Charles Locke – Adams County Juvenile Probation

MOTION 0810.10: Commissioner Graybill made a motion to accept and approve the renewal of Officer Charles Locke as a Commission Certified Firearms Instructor. Motion was seconded by Commissioner Kistler. Motion passed by a unanimous voice vote.

- ✓ Shawn Miller – Adams County Adult Probation

MOTION 0810.11: Commissioner Repard made a motion to accept and approve the renewal of Officer Shawn Miller as a Commission Certified Firearms Instructor. Motion was seconded by Commissioner Dombrowsky. Motion was passed by a unanimous voice vote.

- ✓ Bryan Thoman – Adams County Adult Probation

MOTION 0810.12: Commissioner Repard made a motion to accept and approve the renewal of Officer Bryan Thoman as a Commission Certified Firearms Instructor. Motion was seconded by Commissioner Kistler. Motion passed by a unanimous voice vote.

Commissioner Kistler departed the Commission meeting 2:09 p.m.

BREAK 2:17 p.m. – 2:27 p.m.

8. FINANCIAL PRESENTATION: Mr. Todd Burns

9. PUBLIC COMMENT AND QUESTIONS: NONE

10. ADJOURNMENT:

Motion 0810.13: Commissioner Dombrowsky made a motion to adjourn at 3:14 p.m. Commissioner Beaver seconded the motion. Motion was passed by a unanimous voice vote.

Respectfully Submitted,

Todd Burns

Todd Burns
Executive Director