



# pennsylvania

FIREARM EDUCATION AND TRAINING COMMISSION

February 9, 2011

A regular meeting of the County Probation and Parole Officers' Firearm Education and Training Commission convened at 9:00 a.m. on February 9, 2011 at the Courtyard Marriott, 1730 University Drive, State College, PA 16803. The following Commissioners (\*) and other individuals were present:

Chairman R. Scott Schlechter (*)	Mr. John Manning, Advisor (PBPP)
Vice Chairman Keith Graybill (*)	Mr. Thomas Dougherty, Advisor (PBPP)
Commissioner Michelle Beaver (*)	Mr. Conway Bushey, Advisor
Commissioner Mark Hamilton (*)	Mr. Erik Christensen, Guest
Mr. Todd Burns, Executive Director	Mr. Michael Guido, Guest
Mr. Nicholas Klimowicz, Adm. Officer	Mr. John Yarnell, Guest
Diane Schaeffer, Commission Secretary	Mr. James Gunderman, Jr., Guest

## 1. CALL TO ORDER and PLEDGE of ALLEGIANCE

## 2. REVIEW and APPROVAL of the MINUTES of the PREVIOUS MEETING:

**MOTION 1102.01:** Motion was made by Commissioner Beaver to accept and approve the minutes from the November 18, 2010 meeting. Motion was seconded by Commissioner Hamilton and it was passed by a unanimous voice vote.

## 3. ANNOUNCEMENTS

### □ Chairman Schlechter

- ✓ Chairman Schlechter announced to the Commissioners that Commissioner Robert Repard is formally resigning as of February 14, 2011.

### □ Todd Burns, Executive Director

- ✓ Executive Director Burns announced the death of Mr. John Holt, former Chief of Crawford County Adult Probation and a driving force behind the creation of the Firearm Education and Training Commission. A suggestion was made to honor Mr. Holt's memory by renaming the commission's Top Gun award as the John Holt Top Gun Award and to inform Mr. Holt's wife of this action.

**MOTION 1102.02:** Motion was made by Commissioner Graybill to name the commission's Top Gun Award the John Holt Top Gun Award. Motion was seconded by Commissioner Hamilton and it was passed by a unanimous voice vote.

- ✓ Executive Director Burns announced the death of Probation Officer Bruce Gallagher, Somerset County Probation.
- ✓ Executive Director Burns announced that officers from the York County Adult Probation Department will be attending the 2011 Basic Firearms Academy.
- ✓ Executive Director Burns announced the new newsletter is now online.

#### **4. REPORT OF OFFICERS AND STANDING COMMITTEES**

- **Chairman Schlechter – None**
- **Executive Director Burns:**
  - ✓ Executive Director Burns reported a financial balance of \$636,330. This balance takes into account financial commitments for calendar year 2011, but not the revenues over this same time period.
  - ✓ Executive Director Burns stated that the FY09-10 Annual Report was completed and mailed to the appropriate entities.
  - ✓ Executive Director Burns reported on the status of the Firearm Commission Training Management System (FCTMS).
  - ✓ Executive Director Burns reported that Course 7, Weapon Control/Weapon Retention and Disarming pilot training has been rescheduled for March 17, 2011 at the Carlisle Police Department.
  - ✓ Executive Director Burns reported a SIMUNITION® re-certification has been scheduled July 12-14, 2011.
  - ✓ Executive Director Burns reported the 2011 Continuing Education Courses contract was awarded to the Harrisburg Area Community College (HACC).
  - ✓ Executive Director Burns reported that Commissioners Beaver, Schlechter, and Schuster's terms of office are expiring in 2011.
- **POLICY COMMITTEE:**

- ✓ Executive Director Burns recapped the meeting held on January 20, 2011 where the committee discussed proposed amendments to the regulations as well as the accidental weapon discharge procedures.

□ **CURRICULUM COMMITTEE**

- ✓ Chairman Erik Christensen discussed:
  - The Course 7, Weapon Control / Weapon Retention and Disarming, pilot training being rescheduled.
  - The Basic Firearms Academy curriculum (Course 1) continues to be reviewed and revised.
  - A Ground Defense training school, which is open to committee members and which is being sponsored by PBPP's Training Division. Chairman Christensen asked for a vote from the Commissioners to authorize funds to pay for members to attend the training.

**MOTION 1102.03:** Commissioner Graybill made a motion to approve up to 12 people to attend Ground Defense Training (GRACIE) and expenses to be reimbursed by the Commission. The attendees are to be identified by the Curriculum Committee in coordination with Mr. Todd Burns and Chairman Schlechter. Motion seconded by Commission Hamilton and it was passed by a unanimous voice vote.

## 5. REPORTS OF SPECIAL COMMITTEES

□ **Officer Safety Research Committee**

- ✓ Mr. John Yarnell reported to the Commissioners on behalf of the committee and recapped the meeting that had taken place on December 16, 2010.
  - The committee finalized their best practices template, discussed changes to the accidental discharge procedures, and agreed to recruit new members to the Safety Committee.
  - Due to statute number changes needed in the best practices template, this issue was tabled until the March commission meeting.

□ **Fiscal Committee – None**

- ✓ Commissioner Graybill discussed his participation in the January policy meeting.

## 6. UNFINISHED (OLD) BUSINESS

□ **Weapon Accidental Discharge Procedure/Form**

- ✓ Executive Director Burns discussed using the PBPP 24/7 call center unit to facilitate accessibility of commission staff to potential reports of accidental discharges.
- ✓ This item was tabled until the March commission meeting.

**BREAK 10:30 a.m. – 10:48 a.m.**

**Chairman Schlechter:**

- **Chairman Schlechter** formally appointed Ms. Vanessa Adler, Columbia County Adult Probation, Mr. Brian Rock, Lackawanna County Adult Probation and Mr. Jeffrey Aveni, Clearfield County Adult Probation as new members to the Officer Safety Committee.

**7. NEW BUSINESS**

- **Request for Initial CFI Status**
  - ✓ Michael Bowie, Allegheny County Adult Probation
  - ✓ Matthew Bryner, Lancaster County Adult Probation
  - ✓ Michael Flaud, Lancaster County Adult Probation
  - ✓ Shannon Sunday, Cumberland County Adult Probation
  - ✓ Jason Yauger, Allegheny County Adult Probation

**MOTION 1102.04:** Motion was made by Commissioner Beaver to approve Certified Firearms Instructor status for Michael Bowie, Matthew Bryner, Michael Flaud, Shannon Sunday and Jason Yauger. Commissioner Hamilton seconded the motion and it was passed by a unanimous voice vote.

- **Best Firearm Practices Template**
  - ✓ Tabled until the March 2011 Commission Meeting.
- **Proposed Regulation Amendments:**
  - ✓ Executive Director Burns reported the changes and updates to the amendments in the Regulations.

**MOTION 1102.05:** Motion was made by Commissioner Hamilton to accept the changes to regulation section 79.61(b) and 79.61(c)(1). Commissioner Beaver seconded the motion.

**Request by Commissioner Hamilton to withdraw Motion 1102.05.**

**MOTION 1102.06:** Motion was made by Commissioner Hamilton to accept the changes to regulation section 79.61(b) and 79.61(c)(1) and to approve the FETC website references. Commissioner Beaver seconded the motion and it was passed by a unanimous voice vote.

□ **SIMUNITION® Certification/Re-Certification Reimbursement:**

- ✓ A discussion had taken place with Legal Counsel regarding the current process of reimbursing SIMUNITION® certification training. The Commissioners decided that no further action is needed.

## 8. LEGAL ISSUES and COMMENT

- ✓ Mr. John Manning, Legal Advisor, announced Senate Bill 211 which addresses the forfeiture of contraband and assets. This bill would allow for the disposal of contraband and revenue from seized assets.

## 9. ELECTION OF OFFICERS

**MOTION 1102.07:** Motion was made by Commissioner Beaver to nominate R. Scott Schlechter for Commission Chairman. Commissioner Hamilton seconded the motion and it was passed by a unanimous voice vote.

**MOTION 1102.08:** Motion was made by Commission Hamilton to cease nomination of Chairman. Motion was seconded by Commissioner Beaver and it was passed by a unanimous voice vote.

**MOTION 1102.09:** Motion was made by Commissioner Beaver to nominate Keith Graybill for Commission Vice Chairman. Commissioner Hamilton seconded the motion and it was passed by a unanimous voice vote.

## 10. PUBLIC COMMENT and QUESTIONS: NONE

## 11.ADJOURNMENT:

**MOTION 1102.10:** Motion was made by Commissioner Graybill to adjourn at 11:32 a.m. Commissioner Hamilton seconded the motion and it was passed by a unanimous voice vote.

Respectfully Submitted,

*Todd Burns*

Todd Burns  
Executive Director